

The **Parks and Recreation Board** met Monday, March 17, 2008 at 4:30pm at City Hall in the Mayor's Conference Room.

Present at said meeting were Garnet Peck, Paula Woods, Mike Dana, Karen Springer Mary Nauman and Attorney John Sorensen. Joe Payne, Chris Foley, Brenda Lorenz, and Cheryl Kolb represented the department. Council members Ann Hunt, Gerald Thomas, Gerry Keen, and staff member Lee Booth were absent.

Garnet convened the Board at 4:30pm.

The first item on the agenda was the approval of the minutes of the February 25, 2008 meeting. Karen motioned to approve the minutes as presented. Mary seconded the motion, and the motion carried.

Garnet expressed thanks and appreciation on behalf of himself & Leon for the naming of the park after them.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Passed around a note received from James Wilcox expressing the wonderful job our department has done this winter keeping the trails cleared of snow, allowing him to continue his daily walk routine.

Assistant Superintendent – Pennie reported on the following:

- Weather permitting, work on the pool fence will begin this week or next week. Once the work begins, it will take two or three weeks to complete.
- The coed softball meeting to discuss rules is tonight. We will accept the first thirty-six teams paid, \$350.00 each, into the league. Schedules will be distributed at the meeting on April 22. The men's league will have their schedule meeting on Wednesday, April 23. Fees for the men's league are \$525.00. League play will begin Monday, May 12.

Parks – Pennie reported in Lee's absence on the following:

- Inspections for the trails and playgrounds noted.
- Painting at Morton has been completed until later this year.
- A few offices in the Mayor's area, City Hall have been painted.
- Shelter # A in Happy Hollow Park was removed.
- Erosion work along Trolley Line Trail is being completed.
- Pruning and general cleanup is being done in all landscaped beds.
- Broadcast seeding of prairie grasses was done in Celery Bog today by Ecologic.
- Continuing to prepare equipment for the warmer months.

Recreation – Chris reported on the following:

- Riverside Skating Center closed for the season on the evening of Sunday, March 2. The last couple of weeks of the season were challenging to keep the ice.
- We are planning for summer programs. We hope to have the summer brochure mailed in early April.
- We have, and are currently, accepting applications for summer employment.

Morton Center – Brenda reported on the following:

- WALLA began their classes today, with a very nice group of people attending the classes.
- Morton will be hosting a photo display by Donna R. Schurman beginning April 4. It will be part of Purdue's Holocaust Remembrance Week. A reception is planned for April 4 from 3:30-6:00pm.
- We are gathering the last of the summer class information from the instructors and will be sending it along to Chris to put together for the brochure.

Old Business

N/A

New Business

Boilermaker Aquatics Request

Chris presented information regarding a request from the Boilermaker Aquatics swim team requesting use of the pool this season from 6:00am – 8:00am, on Monday, Tuesday, Thursday, and Friday for a minimal fee. Following much discussion pertaining to the use of the pool, our expectations for maintaining the upkeep of the pool area, leaving it ready for use by the public, the board decided more information pertaining to this group's program was necessary. Further discussion will take place at next month's meeting.

Draft Morton Rental Proposal

Brenda presented information regarding a request for rental use of rooms at Morton Community Center for the Purdue Department of Speech, Language and Hearing Sciences (SLHS)/College of Liberal Arts. They are interested in leasing space at Morton Community Center for the Early Childhood programs beginning July 1, 2008. The programs operate weekdays, 8:00am-5:00pm, observing typical school holidays and vacations. Most use occurs during morning hours, with occasional use in the afternoons. The group is interested in the following space:

Room 100 & 102 – exclusive use

Room 101 – 1 hour per day, 3 days per week

MPR (Multi-purpose Room) – 1 hour per day, 3 day per week, if available

Playground – 1 hour per day, weather permitting
(Not requiring exclusive use during this hour)

Special requests were submitted for the following:

Fresh paint for rooms 100 & 102 (as discussed by Brenda, room 100 was just painted, but room 102 would definitely need to be painted once the fencing group vacates).

Restore small toilets in closet areas of rooms 100 & 102 (used previously by Montessori during their leasing period). They are requesting sinks to

be reinstalled in the main rooms. Brenda noted, after discussion with the maintenance department, the toilets should not pose much of a problem; however, the sinks will be more time consuming.

The organization would like to install a secure, storage shed (approx. the size of the current shed located in the playground area) beside the existing shed to store materials.

The proposal requests the above facilities be provided for an initial monthly sum of \$1,300.00 for an initial lease period of four years, with a 2.5% increase in the monthly rate at the first anniversary date (July 1, 2009) of the lease. Following the first year, a 5% increase in the monthly lease rate on each contract anniversary date (July 1, 2010; July 1, 2011; July 1, 2012) would occur, continuing with subsequent annual lease renewal anniversary dates thereafter. The request for the initial dispensation from the 5% increase is so that the organization can adjust; to what will be a 100% increase in lease overhead due to the move from Redeemer Lutheran Church after 21 years.

Discussion followed about the timing of meeting the requests. There are certain limitations regarding staff availability for this time of year. Therefore, a time delay in meeting the requests is almost certain. Regarding the dispensation request for the first annual lease renewal, the board felt that it was in our department's best interest to be consistent with the implementation of our policy. Further discussion will follow at next month's meeting.

West Lafayette School Board – Karen reported on the following:

- The 1.7 million dollar General Obligation Bond (GOB) for an addition to Cumberland School of five classrooms, computer room, and restrooms includes demolition for part of Burtsfield School. Based on usability and need, selected parts of the building will remain, along with the large gym. Utilities and insurance costs approach \$100,000.00 per year, while rental groups provide for part of that expense. The energy efficiency of the building is very poor; the heating systems continue to break down, the roof needs replacing, etc. The architectural firm, Odle, McGuire, & Shook is developing a Request for Proposal for the Burtsfield site to present at the April 2 School Board meeting. There are no plans for the site at this point.

Wabash River

Joe reported the next meeting for the Wabash River Enhancement Corporation will be the last Friday of the month. As of now, there is nothing new to report.

Paula reported Banks of the Wabash, another group, noted a website available for viewing various recreational activities for the Wabash River. The website is as follows: <http://wabashriver.us> She encouraged everyone to take a moment and look at the website.

Other

Softball Use Agreement

Pennie presented the annual Softball Use Agreement that we have with Blessed Sacrament for use of their softball field for our summer league play. In exchange, we agree to maintain the grounds around the softball field. Mike motioned to approve the

softball use agreement with Blessed Sacrament as presented. Paula seconded the motion, and the motion carried.

Surplus of Computers

In Lee's absence, Pennie presented a request to recycle old computers no longer in use or of any value to the Parks & Recreation department. Mike motioned to approve the request for recycling old computers no longer in use by the Parks & Recreation department. Karen seconded the motion, and the motion carried.

Adopt-A-Spot Signage

Joe presented information & pictures of sample signage for the Adopt-A-Spot program. Funding for the new signs will be from the Non-reverting Gift Fund under the Beautification/Other account, not to exceed \$200.00 per sign. Mike motioned to approve the new signage as presented. Mary seconded the motion, and the motion carried.

Park Signage

Joe presented information regarding new signage, 3.0' x 5.0', for our parks using a new material, other than wood (material weighs 15lbs. per sq. ft.), making it maintenance-free. At this time, we do not have prices, but are working towards using this type of material for our signage.

Shelter at Tapawingo Park

Joe presented information received from ICON, a group that was visiting the area at one time, and put together the information regarding the possibility of adding a shelter that would serve the purpose as an open band shell in Tapawingo Park. At this time, we do not have the funds for this project, but would welcome discussion and any comments regarding the possibility. The shelter would help serve the different festivals offered in the area. Mike asked that as we explore the possibility of adding this type of shelter, would we also explore the possibly of connecting the parking lot more directly to the skating rink with some type of a walkway. Mike added that we need something that gives us a connection, but still is compatible with the amphitheater shape.

Garnet asked about the progression of the new shelter at the Cumberland tennis courts. Joe shared information he received from Mark Leslie.

Pay Claims

Paula motioned for claims to be paid. Karen seconded the motion, and the motion carried.

Adjourn

Meeting adjourned at 6:05pm. Mike motioned to adjourn the meeting. Mary seconded the motion, and the motion carried.

Presiding Officer

Secretary